Attachment 4 to „Call for proposals CTT CITTRU in the framework of activities aimed at the creation of innovations and commercialisation of research results”.

**Grant application**

**Track 2 – enhancing readiness for implementation**

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| **If you have any questions, do not hesitate to contact the Centre for Technology Transfer CITTRU.** Contact persons are Gabriela Konopka-Cupiał (gabriela.konopka-cupial@uj.edu.pl, 12 664 42 05, 519 068 356) or brokers listed on the website www.cittru.uj.edu.pl  The application completed and signed by the required persons should be submitted to the CITTRU Secretariat or electronically to the e-mail address cittru@uj.edu.pl. |

The Innovation Title:

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|  |

Internal record number P-XXX assigned by CTT CITTRU and date of commercialisation decision:

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| --- |
|  |

**Stage of Innovation** (tick appropriate):

|  |  |
| --- | --- |
|  | Invention protected by a patent application |
|  | The first version of the product or service exists |
|  | There are proof of principle results confirming the possibility of developing an innovative product/service |

**Description of the Innovation:**

General description of the Innovation

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| **2000 characters max. with spaces** |

What practical problem will the Innovation solve; Who might be its users/recipients; what will be the benefits?

**2000 characters max. with spaces**

The main features are differentiating Innovation from competitors and related solutions.

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| **1500 characters max. with spaces** |

At what stage is the research related to the Innovation? Explain what actions need to be taken, including research to appear the product or service based on the Innovation on the market.

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| **3000 characters max. with spaces** |

**Description of the market situation, including existing competitive solutions and/or substitutes. Indicate the potential recipients of the Innovation (entities to which the Innovation can be offered):**

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| **3000 characters max. with spaces** |

**Assessment of the readiness of the Innovation for commercialisation/implementation/ application:**

Current assessment of the degree of readiness of the Innovation for commercialisation, implementation or application (if possible including the TRL scale - Technology Readiness Level [[1]](#footnote-2)):

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| **1000 characters max. with spaces** |

Information on how the planned pre-implementation work will increase the chances of success of the commercialisation process, implementation or application, including the demonstration that the planned pre-implementation work will significantly increase the level of readiness of the Innovation for commercialisation, implementation or application:

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| **1500 characters max. with spaces** |

Do the Innovation Creators plan to establish a spin-off company? If yes, by what date and what is/could be the product or service offered by the company? Has a business plan or a business model already been prepared? If yes, please attach it to the application. Have there been or are there discussions with an investment fund interested in participating? If so, please attach a term sheet or other document confirming the planned capital investment?

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| **1500** **characters max. with spaces** |

Have there been or are there ongoing discussions with an entity interested in licensing or purchasing rights to the Innovation? If so, please describe the stage of negotiations.

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| **1000 characters max. with spaces** |

**Information about the team of the creators of the Innovation, including the scientific and patent achievements to date and their experience in the process of commercialisation and implementation of new solutions:**

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| **2000 characters max. with spaces** |

List of persons who are planned to be involved in the implementation of pre-implementation works (indicate the person who performs the function of the Manager):

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and surname** | **The planned scope of work** | **Justification of the involvment** | **e-mail address**  **business telephone number** |
|  |  |  |  |

**Description of the planned research work:**

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| --- |
| **4000 characters max. with spaces** |

1. Task plan:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Task** | **Time of completion** | **Cost [PLN]** | **Remarks** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL** | | |  |  |

1. Cost estimate:

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| --- | --- | --- | --- | --- | --- |
|  | **Cost category** | **Value in 2022 [PLN]** | **Value in 2023 [PLN]** | **Total value [PLN]** | **Remarks and justification of expenditure** |
|  | Remuneration of persons directly involved in the execution of the pre-implementation work covered by the support (research and development, technical and support staff, and persons involved/participating in research allowed if the Innovation is tested on a selected social group) - only if necessary and justified; In an amount not more than 20% of the total value of pre-implementation works or 25% if the cost estimate includes remuneration of persons/ groups tested in the research. The total cost of personnel remuneration should be included in this category, i.e. “gross, gross”; |  |  |  | Please provide the total gross cost resulting from the details provided in item 3. |
|  | Costs of participation in business fairs and conferences related to searching for recipients of the Innovation and pieces of training necessary to carry out pre-implementation work |  |  |  | Here is only the cost of participation in the event, i.e. the conference/ training fee (delegation costs, including hotel, tickets, per diems in item 6) |
|  | Purchase of consumables and raw materials |  |  |  | List planned purchases |
|  | Costs of renting JU scientific and research apparatus determined on the basis of price lists in accordance with the JU internal regulations on the use of infrastructure |  |  |  | Accounting notes from departments costs estimated based on applicable price lists for the use of infrastructure. |
|  | Expenditure on the purchase of external services |  |  |  | Services purchased outside JU (invoices) |
|  | Costs of domestic and international business trips related to the implementation of pre-implementation studies |  |  |  | Travel costs, travelling allowance and hotel (all planned delegations, including those resulting from participation in trade fairs, conferences, workshops and training courses). |
|  | Other costs necessary to achieve the result |  |  |  | Other costs necessary to achieve the result (detailed justification needed). |
|  | **TOTAL** |  |  |  |  |

**3. A list of persons who are planned to be involved in the pre-implementation research work and for whom remuneration under the grant is planned** (the Office of Human Resources will eventually verify the possibility and conditions of employment under the procedures in force at JU):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and Surname** | **Status towards the Jagiellonian University (employee/doctoral student/student/ non-university person)** | **Position in the project -contractor/ coordinator** | **Planned form of employment in project1** | **Planned period of employment   (from - to)** | **Planned salary2** |
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| **TOTAL** | | | | |  |

1 - Employees of JU - usually a salary supplement, non-employees of JU - a civil law contract - a project contract or a contract of mandate.

2 - The planned salary amount is the gross cost, i.e. the total cost of employment.

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signature of the Innovation Team Leader signature of the Head of Unit

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signature of the Technology Transfer Officer, CTT CITTRU

**Consent for the personal data to be processed**

…........................................................

(Name and Surname)

…........................................................

(organisational unit of the JU, if applicable)

I hereby give consent for my personal data to be processed in matters pertaining to: Name and surname, phone number (if a private number is given on the form), E-mail address, organisational unit of the JU (if applicable) for the purpose of evaluating the submitted application and awarding the grant offered by CTT CITTRU UJ and in accordance with the information clause attached to my consent.

**.............................................................**

Place, date, legible signature

**Information clause**

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (…) (“General Regulations”) the Jagiellonian University informs that:

1. the administrator of your personal data is the Jagiellonian University 24 Gołębia Street, 31-007 Krakow, represented by Rector.

2. A Data Protection Officer has been appointed by the Jagiellonian University, and it is based at 24 Gołębia Street, 31-007 Krakow, room nr 31. The Officer can be contacted via e-mail: iod@uj.edu.pl or by phone – 12 663 12 25.

3. Personal data will be processed to analyse and implement the application for funding from the CTT CITTRU funds.

4. The provision of personal data is voluntary, although a refusal to provide it means that support cannot be provided.

5. Personal data will be stored for the period provided by law.

6. Personal data will not be transferred to third countries (outside the European Economic Area) or international organisations.

7. You have the right to: access the data and demand its rectification, deletion, processing restrictions, transfer the data, object to the processing of data, withdraw your consent at any time in cases and under the conditions stipulated in “General Regulations”. The consequence of withdrawing consent will be the inability to use the support of CTT CITTRU, without affecting the legality of the processing that was carried out on the basis of consent before its withdrawal. Withdrawal of consent can be sent by e-mail to: cittru@uj.edu.pl; by post to the address of the CTT CITTRU UJ, ul. Bobrzyńskiego 14, 30-348 Kraków, or withdrawn personally at the office of the CTT CITTRU, at the address indicated above.

8. Your personal data will not be subject to automated decision-making or profiling.

9. You have the right to file a complaint with The President, Personal Data Protection Office (UODO) if you consider the processing of your personal data is carried out in violation of the provisions of the “General Regulations”.

**I confirm that I have read and acknowledged the above information.**

…….…………………………………………….

Place, date, legible signature

1. https://www.ncbr.gov.pl/o-centrum/aktualnosci/szczegoly-aktualnosci/news/poziomy-gotowosci-technologicznej-38573/ [↑](#footnote-ref-2)