Attachment 4 to „Call for proposals CTT CITTRU in the framework of activities aimed at the creation of innovations and commercialisation of research results”.

**Grant application**

**Track 1 - patent/service/application**

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| --- |
| If you have any questions, do not hesitate to contact the Centre for Technology Transfer CITTRU. Contact persons are Gabriela Konopka-Cupiał (gabriela.konopka-cupial@uj.edu.pl, 12 664 42 05, 519 068 356) or brokers listed on the website www.cittru.uj.edu.pl  The application completed and signed by the required persons should be submitted to the CITTRU Secretariat or electronically to the e-mail address cittru@uj.edu.pl. |

The Innovation Title:

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| --- |
|  |

Purpose of project (check appropriate):

|  |  |
| --- | --- |
|  | patent application |
|  | the first version of a product or service, including a computer program or mobile application |

**Description of the Innovation:**

**What practical problem will the Innovation solve; Who might be its users/recipients; what will be the benefits; why will someone want to use it?**

**3000 characters max. with spaces**

**At what stage is the research related to the Innovation; what is missing to demonstrate that the Innovation is possible and/or will work? Explain what research still needs to be done and what impact will they have on the possibility of filing a patent application or obtaining a demo version of the product/service?**

**3000 characters max. with spaces**

**Key features that differentiate the Innovation from competitors and related solutions. Identify competing solutions and/or substitutes.**

**1500 characters max. with spaces**

**Has the Innovation or the idea behind it been made public, e.g., in a publication, at a conference, during talks with a third party without a signed confidentiality agreement or in any other way? If yes, indicate the form and place and date of disclosure.**

**1500 characters max. with spaces**

**Information about the scientific team involved in the development of the Innovation, including the scientific and patent achievements to date:**

**2000 characters max. with spaces**

**Please list 5 significant scientific accomplishments of science team members (publications or patent applications/patents):**

**List of persons who will be engaged in the performance of research works aimed at the development of the Innovation (indicate which person holds the position of the Manager):**

|  |  |  |
| --- | --- | --- |
| **Name and surname** | **The planned scope of work with justification for involvement** | **Contact information: business address, telephone number, e-mail address** |
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**Description of the planned research work and information about the JU infrastructure intended to be used:**

|  |
| --- |
| **4000 characters max. with spaces** |

1. Task Plan:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Task** | **Time of completion** | **Cost [PLN]** | **Remarks** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL** | | |  |  |

1. Cost estimate:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Cost category** | **Expenses 2021 r. [PLN]** | **Expenses 2022 r. [PLN]** | **Total expenses [PLM]** | **Remarks and justification of expenditures** |
|  | Remuneration of persons directly involved in the execution of the pre-implementation work covered by the support (research and development, technical and support staff, and persons involved/participating in research allowed if the Innovation is tested on a selected social group) - only if necessary and justified; In an amount not more than 20% of the total value of pre-implementation works or 25% if the cost estimate includes remuneration of persons/ groups tested in the research. The total cost of personnel remuneration should be included in this category, i.e. “gross, gross”; |  |  |  | Please provide the total gross cost resulting from the details provided in item 3. |
|  | The expenditure on the purchase of consumables and raw materials |  |  |  | List in detail the list of planned purchases and potential suppliers |
|  | Costs of renting JU scientific and research apparatus determined on the basis of price lists in accordance with the JU internal regulations on the use of infrastructure |  |  |  | Costs of renting UJ scientific and research apparatus determined on the basis of price lists in accordance with internal UJ regulations on the use of infrastructure |
|  | Expenditure on the purchase of external services |  |  |  | Services purchased outside JU (invoices) |
|  | Business travel costs related to carrying out research work |  |  |  | Business travel expenses, travelling allowance and hotel (all planned delegations) |
|  | Other costs necessary to achieve the result |  |  |  |  |
| **TOTAL** | |  |  |  |  |

**3. A list of persons who are planned to be involved in the pre-implementation research work and for whom remuneration under the grant is planned** (the Office of Human Resources will eventually verify the possibility and conditions of employment under the procedures in force at JU):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and Surname** | **Status towards the Jagiellonian University (employee/doctoral student/student/ non-university person)** | **Position in the project -contractor/ coordinator** | **Planned form of employment in project1** | **Planned period of employment   (from - to)** | **Planned salary2** |
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|  |  |  |  |  |  |
| **TOTAL** | | | | |  |

1 - Employees of JU - usually a salary supplement, non-employees of JU - a civil law contract - a project contract or a contract of mandate.

2 - The planned salary amount is the gross cost, i.e. the total cost of employment.

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signature of the Innovation Team Leader signature of the Head of Unit

signature of the Superior Manager of the Innovation Creation Team

**Consent for the personal data to be processed**

…........................................................

(Name and Surname)

…........................................................

(organisational unit of the JU, if applicable)

I hereby give consent for my personal data to be processed in matters pertaining to: Name and surname, phone number (if a private number is given on the form), E-mail address, organisational unit of the JU (if applicable) for the purpose of evaluating the submitted application and awarding the grant offered by CTT CITTRU UJ and in accordance with the information clause attached to my consent.

**.............................................................**

Place, date, legible signature

**Information clause**

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (…) (“General Regulations”) the Jagiellonian University informs that:

1. the administrator of your personal data is the Jagiellonian University 24 Gołębia Street, 31-007 Krakow, represented by Rector.

2. A Data Protection Officer has been appointed by the Jagiellonian University, and it is based at 24 Gołębia Street, 31-007 Krakow, room nr 31. The Officer can be contacted via e-mail: iod@uj.edu.pl or by phone – 12 663 12 25.

3. Personal data will be processed to analyse and implement the application for funding from the CTT CITTRU funds.

4. The provision of personal data is voluntary, although a refusal to provide it means that support cannot be provided.

5. Personal data will be stored for the period provided by law.

6. Personal data will not be transferred to third countries (outside the European Economic Area) or international organisations.

7. You have the right to: access the data and demand its rectification, deletion, processing restrictions, transfer the data, object to the processing of data, withdraw your consent at any time in cases and under the conditions stipulated in “General Regulations”. The consequence of withdrawing consent will be the inability to use the support of CTT CITTRU, without affecting the legality of the processing that was carried out on the basis of consent before its withdrawal. Withdrawal of consent can be sent by e-mail to: cittru@uj.edu.pl; by post to the address of the CTT CITTRU UJ, ul. Bobrzyńskiego 14, 30-348 Kraków, or withdrawn personally at the office of the CTT CITTRU, at the address indicated above.

8. Your personal data will not be subject to automated decision-making or profiling.

9. You have the right to file a complaint with The President, Personal Data Protection Office (UODO) if you consider the processing of your personal data is carried out in violation of the provisions of the “General Regulations”.

**I confirm that I have read and acknowledged the above information.**

…….…………………………………………….

Place, date, legible signature